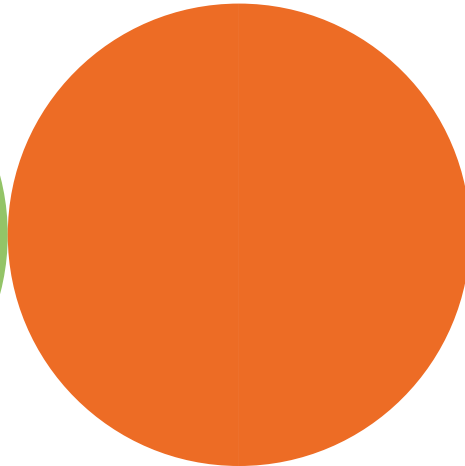




Camden 
Learning

Services
2023-25





Introduction

Dear Colleagues,

As our schools-led partnership enters its 7th year, the value and strength of collaborative partnership working to share expertise, drive improvement and achieve excellent practice has never been more relevant. Relationships are central to the success of the partnership. Through Camden Learning, schools have taken responsibility for their own collective performance, supporting each other to help improve achievements and wellbeing in schools across Camden. Staff and governors from schools work together, extending knowledge, expertise and skills across the system to drive improvement. They share a powerful moral purpose and a determination to make an ambitious difference to the lives of children and young people.

Access to high quality, locally aligned and financially sustainable support for schools is essential to the work that Camden Learning undertakes.

There is certainly no let-up in the challenges ahead and the implementation of Building Back Stronger: Camden's Education Strategy to 2030 will need to be robust enough to meet them head-on. We can see the impact of the pandemic on many children, but particularly on the most disadvantaged and vulnerable. Long term poverty is getting worse, and many families will be struggling this coming year to manage a significantly higher cost of living. At the same time, there are significant funding pressures on schools themselves, with many leaders reporting that staffing reductions are inevitable if they are to live within their budgets. Access to high quality, locally aligned and financially sustainable support for schools is essential to the work that Camden Learning undertakes.

With your support, Camden Learning will continue to lead and respond to change, including support in managing these challenges. Schools lead and drive Camden Learning but they do so in a strong spirit of partnership and active collaboration. We offer an extensive range of training, professional development and consultancy services, covering governor services, health and wellbeing, music, safeguarding and inclusion, attendance, and the STEAM (science, technology, engineering, arts, and maths) programme. Our services are delivered through a tailored mix of Camden Learning staff, school staff and external experts. We are stronger together and these services underlie our commitment to the continued success of Camden Learning.

Stephen Hall

Stephen Hall
Chief Executive Officer

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The Camden Learning Offer

The Camden Learning offer is structured in a way that gives member schools and other schools an opportunity to access the services that they most value in a flexible and cost-effective way.

The offer comprises three elements:



Core Services for all Member Schools

- Termly Camden Professional Partner advisory school visit including written reports and standards discussion.
- Safeguarding support and advice, including quality assurance of bi-annual safeguarding compliance check (section 11 audit).
- Expert on-call Ofsted inspection advice & support.
- Ofsted update briefings.
- Additional advice, support and guidance for schools in difficulty as outlined in our SRAS (Schools Requiring Additional Support) policy.
- Professional guidance & support for Headteacher interviews.
- Termly Governors forums, with additional development and networking opportunities.
- Half termly Headteacher update briefings.
- Specialist SEND pedagogy advice, guidance and support, including SENCO forums.
- Primary moderation.
- Exclusions and attendance booklets
- Opportunities for peer learning & membership of local school networks.
- Weekly Headteacher bulletin with key local and national updates.



School Improvement SLA

Camden member schools can purchase a Premium or Standard School Improvement SLA and use the allocated amount to pay for products and services over the course of the year. Purchasing the SLA also unlocks additional services as outlined below. Schools are asked to commit to a two-year SLA, with each year invoiced at the beginning of the financial year.

Please note that the Basic SLA unlocks the additional services below, but all services and products will then need to be purchased on top of the basic package cost.

Service Level Agreement (SLA) Type All prices exclude VAT	Annual Premium	Annual Standard	Annual Basic
School Improvement Package Primary	£11,900	£6,500	£885
School Improvement Package Secondary	£13,685	£7,500	£1,040
School Improvement Package Special & 1FE	£10,115	£5,530	£885

Included when you purchase a School Improvement SLA

- Expert advice for governors and school leaders.
- On-demand support, advice & guidance.
- Membership of Camden Learning Hubs when purchasing the standard or premium SLA (Standard SLA – 2 Hubs, Premium SLA – 4 Hubs).
- Executive coaching for Headteachers: 3 sessions.
- Enhanced support and guidance for new Headteachers, including additional coaching and mentoring (3 additional sessions).
- Access to resources through Governor Hub.
- Monthly Bristol Summaries providing expert summaries of the latest educational research policy and reports.
- Free access to advertise jobs on Camden Learning Jobs Board.
- Free access to Camden Conversations with keynote education speakers.
- Emergency support, advice and guidance.
- Access to online School Business Manager forum and networking opportunities.
- Limited bespoke Inclusion data analysis.
- Access to Crown Commercial Services employment agency framework.

School Improvement SLA

Services and products that can be paid for from your SLA

	Premium (excl. VAT)	Standard (excl. VAT)	Basic (excl. VAT)	Out of Borough State Funded Schools (excl. VAT)
Camden Learning Education Advisers (per day)*	£495	£550	£660	£730
Camden Learning Education Advisers (half day)*	£300	£330	£395	£440
Access to additional Learning Hubs	4 free £705 thereafter	2 free £705 thereafter	£705 per hub	-
Governor training and consultant support package	£750	£835	£1,000	£1,100
Bespoke sessions to support interpretation and use of the Ofsted Inspection data summary report	£110	£120	£145	-
Primary School Data Analysis booklets	£540	£600	£720	-
Secondary School Data Analysis booklets	£540	£600	£720	-
Supported Reviews – 1-day focused review on specific area e.g. curriculum, SEND, reading, behaviour, safeguarding	£740	£825	£990	£1,100
Ofsted readiness check – 2 people x 1.5 days	£1,485	£1,650	£1,980	£2,200
Headteacher Coaching – additional three sessions (over and above the core offer)	£495	£550	£660	-
Empowering Leadership: Influencing through coaching (from Summer 2023)	£495	£550	£660	-
Embedding instructional coaching in your team or school (Summer 2023)	£200	£220	£265	-
External advisory support for Headteacher performance management	£270	£300	£360	
Primary Subject Networks	£450	£500	£600	
Secondary Moderation & Networks	£1,350	£1,500	£1,800	
Expert advice & support with Headteacher/ Deputy Headteacher recruitment	POA	POA	POA	
Headteachers’ Residential Conference	£585	£650	£780	
Deputy and Assistant Headteachers’ Conference – 1 day	£245	£270	£325	
School Business Manager Conference – 1 day	£245	£270	£325	
Camden Learning CPD Full Training Day (virtual or face-to-face)	£200	£220	£265	£265
Camden Learning CPD Half Training Day (virtual or face-to-face)	£100	£110	£130	£130

*Excludes external consultants such as CPPs which are charged outside the SLA. See Camden Professional Partners (CPPs) & External Consultant package.

SLA Products

Camden Learning Education Advisers

- Our experienced advisers include specialists in SEND, safeguarding, Governance, assessment, STEAM subjects, behaviour, inclusion, attendance, Early Years, and Literacy, alongside expertise in a wide range of curriculum areas. Offering a flexibility of approach, they offer first-class advice, support, and bespoke professional development of school leaders, alongside evidence-informed challenge that supports self-evaluation and ensures impact against school priorities.

Learning Hubs

Learning Hubs, led by schools, help to harness the exceptional experience, skills and talent in our schools, and to strengthen our local culture of collaborative working through the creation of communities of practice. Schools benefit from working together with other schools that share common interests and priorities. Evidence shows that staff representing their schools develop as leaders in their own schools, feeding back, sharing learning and leading change. Working with others on a shared improvement strategy has led to improving standards and progress across those schools taking an active part in a Hub.

Learning Hubs:

- Create a ‘Learning Community of Practice’ in the specialist area to improve pedagogy and effect change.
- Harness the exceptional experience, skills and talent within schools.
- Develop the culture of collaborative working, creating the levers to ensure a secure and sustainable world-class school improvement system.

Governor Training and Consultant Support

- Unlimited free attendance at all Governor training, including induction, safeguarding, equalities, curriculum, data, SEND, finance, health and safety and primary, secondary and special school specific sessions.
- Termly Model Agenda and slides showing key tasks for the term.
- Access to the bank of model documentation and policies on Governor Hub.
- Clerks’ briefings.
- Unlimited attendance at Annual Governors’ Conference.

SLA Products

Bespoke sessions to support interpretation and use of the Ofsted Inspection data summary report

- Bespoke session to review the latest data as published by Ofsted.
- Can be tailored for SLT, Governors or both.
- Will look at schools’ own data and areas to investigate.

Primary School Data Analysis Booklets

- Five updated booklets – one for each of the following areas: EYFS, phonics, KS1, KS2 and school context.
- Booklets to reflect latest school data, including any discounts or remarks, ahead of final publication of DfE data.
- Updated with national data, as this is made available during the autumn term.

Secondary School Data Analysis Booklets

- August analysis of GCSE (KS4) and A Level (KS5) provisional results, to enable school to school comparison and initial key groups analysis.
- Booklets to reflect latest school data, including any discounts or remarks, ahead of final publication of DfE data.
- School context booklet also included (based on January Census each year).

Supported reviews

Led by experienced senior school leaders, including lead Ofsted inspectors, we offer structured supported one day reviews. Working from the schools own aims and priorities reviews, our reviews explore focus aspects of provision in depth providing an independent evaluation of impact and a written report that outlines findings including strengths and suggested next steps.

- Bespoke focus driven by the specific needs of your school.
- Clear identification of issues and the strategies to bring sustainable improvements.
- Written report outlining findings

SLA Products

Ofsted readiness check

- One full-day visit (2 consultants) to assess your preparedness to meet the requirements of the Ofsted Education Inspection Framework for both a graded and ungraded inspection.
- Evaluation of the overall quality of education, leadership and management and behaviour, safety and wellbeing of pupils using the inspection framework informed through:
 - Meetings with senior leaders, subject leaders, classroom staff
 - Review of key school documentation
 - Discussions with pupil groups
- Following a Deep Dive methodology to explore the quality of education, with lesson visits, scrutiny of school curriculum documentation including pupil books, and meetings with pupils, leaders and staff, written report to follow the review that outlines findings and makes recommendations to secure a positive judgement.

Headteacher coaching

The coaching process is designed to help school leaders achieve their personal and professional goals with support and guidance. Coaches will ask powerful and probing questions and offer different perspectives, while helping leaders achieve what they want most in their career and in life. Everything discussed is confidential and designed to maximise personal performance.

We believe in the transformational impact of coaching. Given the significant challenges and pressures that Headteachers continue to be under, we will provide access to three coaching sessions per year as part of our membership offer. This charge is for any additional sessions over and above these three sessions.

Empowering Leadership: Influencing through coaching (from Summer 2023)

The best leaders need to empower others to get the most out of them. This is a practical approach to coaching, concerned with actual behaviour and real impact on others.

- Building trust and social contracting
- Coaching and empowering others
- Difficult conversations / challenge and feedback
- Full spectrum leadership / facilitation

This series of sessions breaks down the 7 seven key coaching tools into 5 x 3-hour sessions. It is suitable for all those in leadership positions in school and takes a very practical approach to practising and using the tools in the context of your leadership.

SLA Products

Embedding instructional coaching in your team or school (Summer 2023)

Instructional coaching involves a teacher working with another teacher or partner in an individualised, classroom-based, observation-feedback-practice cycle. It involves revisiting the same specific skills several times, with focused, bite-sized bits of feedback considering not just what but how the teacher needs to improve during each cycle. It is increasingly used in schools and seen by many as the most powerful form of professional development.

This would begin with an introductory session, looking at the evidence for and the impact of instructional coaching, including the essential components in the process. This would then be followed by three twilight sessions, at fortnightly intervals, with presentations from a range of schools who have been using the approach for some time.

Primary Subject Networks

Part of our overall professional learning offer, subject networks offer an opportunity to develop subject knowledge within a framework of good primary practice.

- Twilight meetings that focus on increasing subject knowledge, fine-tune approaches and building a professional network. Sessions include opportunities to hear from leaders in their field and explore evidence informed developments in both pedagogy and subject area.
- Staff can attend unlimited network meetings in subjects such as science, computing, PE, PSHE, RE, music, design & technology, art, geography, and history.

Secondary Subjects Networks

Part of our overall professional learning offer, subject networks offer an opportunity to develop subject knowledge within a framework of good secondary practice and be part of a network of subject professionals.

- Subject specific meetings throughout the course of the academic year (Maths, Science, Computer Science, English, MFL, History, Geography, RS, Business/Economics, Psychology, Sociology, PE/Dance, Art, Drama, Engineering/DT/Food Tech, Music and PSHE) that focus on developing curriculum and pedagogy within the context of evidence informed impactful practice.
- Keynote presentations by leading practitioners.
- Termly Exam Officer and Data Manager meetings.

SLA Products



Expert advice & support with Headteacher/Deputy Headteacher recruitment

Recruiting a senior leader is a critical appointment for a school and ensuring that the recruitment process identifies and secures the right fit is essential.

Our bespoke support is based on your needs and informed by successful recruitment in a range of settings. This may include:

- Meeting with the governing body to agree the process and schedule
- Support with necessary documentation (e.g. job description, advert, application pack)
- Advice on the selection programme including activities, questions and assessments
- Commissioning design work on behalf of the school.

CPD Training

Camden Learning offer a range of professional development courses for school staff at all stages in their career which you can book online here: <https://camdenlearning.arlo.co/w/upcoming>. Please note that most courses can be taken from your School Improvement SLA. There are occasions when we will offer training that is outside the SLA and this will be clearly marked on the CPD website.

Packages

Camden Learning offers a number of packages that can be purchased and invoiced separately (in addition to the SLA).

Service	Price (excl. VAT)
Complaints Support and Advice Services	£850
Governing Body Clerking Services Annual Package	
Primary & Special schools	£3,320
Secondary Schools	£3,650
Additional Meetings	£390 per meeting
Ad Hoc Meeting (schools who do not purchase the annual package)	£490 per meeting
Early Career Framework	
Primary	£1,295
Secondary	£800
Appropriate Body	To be confirmed
National Professional Qualifications	Published when delivered
External Camden Professional Partners (CPPs) & External Consultants	£550 per day
Primary Creative Computing (CLC)	
Gold - 13 days	£5,200
Silver - 9 days	£3,690
Bronze - 5 days	£2,280
Primary Creative Computing Day Rates	
Gold	£400 per day
Silver	£410 per day
Bronze	£456 per day
Music	
Annual Membership Fees	
One form entry	£1,297
Two Form Entry	£1,946
Secondary	£2,594
Whole-class tuition for customised packages	from £274 per class
Ensemble support	from £28 per hour
Tuition in school	
School bills parent	from £32.33
Music service bills parent	from £35.09
Royal Free Hospital	
Futures GCSE Programme	£11,500 per year
The Thomas Group	£3,000 per term
LinkEd Up	£3,000 per cycle (typically 1 term)

Packages

Complaints Support and Advice Services



Contact:

Owen Rees, Schools Information and Governance Consultant

Email:

owen.rees@camden.gov.uk

Telephone:


0207 974 4449

Complaints are often difficult and complex, with a legal framework that makes large demands on school leaders and governors. The aftermath of Covid-19 has increased the volume and complexity of complaints and made support even more important.

The service provides specialist advice and support to school staff and governors in dealing with complaints. This includes detailed advice on drafting responses, support with vexatious complaints and guidance on managing investigations. The service will also provide advice on setting up and running governor complaints panels, including support with identifying independent governors and with writing responses.

The service will also include an updated model policy and a set of templates for responses. The package includes an annual governor training session and will include a briefing for Heads and senior leaders on any revisions to the policy, while in-school training for staff and governors is available on request. Responses to queries will normally be responded to within two school working days.

The service is led and primarily delivered by Owen Rees, Head of Governor Services and Company Secretary.



Price (excl. VAT)

£850 per financial year

Packages

Governing Body Clerking Services



Contact: **Owen Rees, Head of Governor Services**
Email: **owen.rees@camden.gov.uk**
Telephone: **0207 974 4449**

“Haverstock and CCfL benefit hugely from the clerking services provided by Camden Learning. As well as the efficient and effective clerking of meetings and hearings, clerks receive up-to-date training on the latest regulations and access to wider expertise from within the central team. This supports our Governing Bodies to be fully compliant, precise and effective in their work.

James Hadley, Executive Headteacher, CCfL and Haverstock School

Good clerking is essential to effective governance; the Governor Clerking Service will give you the support you need. The Governor Clerking Service provides a quality service at highly competitive rates. Under the service, every school is assigned a dedicated clerk based on the needs of the Governing Body, and their work is supported and quality assured by the Camden Learning Governor Services team through a programme of review, observation and training.

The service is designed to provide governing bodies with the following:

- High quality clerking service consistent with statutory and Ofsted standards and requirements.
- Accurate and professionally produced minutes, demonstrating challenge and support from Governors.
- Governing body membership management, agenda planning and document management including distribution of agenda papers via Governor Hub and maintenance of attendance and other records.
- Clear and correct advice on procedure before and after meetings.
- Reliable service with cover available for emergency meetings and panels and in the event of a change of clerk.
- Clear Key Performance Indicators for the service, including deadlines for draft minutes and agendas.

Camden Learning also provides clerking and company secretarial services to single academy trust and multi academy trust schools; prices may vary for schools in these categories, subject to a review of the work involved. Please contact us for more details on our company secretarial services.

Packages



Price (excl. VAT)

Annual Package

Entitles the school's governing body to clerking for up to six meetings.

Primary & Special schools £3,320

Secondary Schools £3,650

Additional Meetings £390 per meeting

Additional meetings includes additional governing body and committee meetings, including pupil discipline, staff discipline, complaints, and grievance – at the same guaranteed price. Multiple hearings will normally be charged per hearing.

Ad Hoc Minute Taking

For schools/settings that do not buy the Annual Package.

Price per meeting £490

(subject to an assessment of the work involved).



Packages

Early Career Framework (ECF)

Camden Learning have partnered with Education Development Trust to deliver the Early Career Professional Development Programme as part of the national Early Career Framework (ECF). This means that Camden Early Career Teachers (ECTs) will be offered the full induction programme locally, led by expert practitioners, and that, at the end of Year 2, all registered schools will access the £2600 additional funding.

As we offer a greatly enhanced primary programme, there is a charge of £1,295 per primary ECT for the two-year programme, which includes the statutory Appropriate Body (AB) assessment and support.

For secondary, the charge is £800 per ECT as there is less enhanced training.

- Face-to-face and webinar sessions with expert input, exploring effective classroom practice across settings, phases and specialisms.
- Regular mentoring sessions centring around the benefits of Instructional Coaching and exploring content with a focus on learning, practising, and reflecting.
- Regional and local training sessions.
- Opportunities for reflection and discussion as well as carefully timed self-study.
- A chance to meet other ECTs and begin to build a professional network of support. Maintaining records and assessment reports.



Price (excl. VAT)

Per ECT Primary £1,295

Per ECT Secondary £800

Packages

Appropriate Body Support

The way in which appropriate body services are delivered is being reviewed in line with revised Government guidance. We will contact schools with the offer when it is confirmed.

National Professional Qualifications (NPQ)

Camden will continue to offer local groups for National Professional Qualifications and will contact schools as and when new courses start.

External Camden Professional Partners (CPPs) & External Consultants

Our experienced external advisers include lead Ofsted inspectors and experienced Headteacher and executive headteachers with expertise in a range of different school settings. They offer first-class advice, support and bespoke professional development for school leaders alongside evidence informed challenge that supports self-evaluation and ensures meaningful impact against school priorities. Schools are provided with a written report following a visit summarising findings and agreed recommendations.

Camden Learning employs an extensive network of external expert consultants. Each member school is allocated support from an assigned CPP including termly visits as part of the Core Offer. In addition, schools in difficulty are also allocated additional days.

If your school wishes to utilise CPP days over and above the standard (or project board) allocation, this will attract an additional cost. This charge will also apply for any other external consultants Camden commissions or arranges on behalf of a school.



Price per day (excl. VAT)

£550

Packages

Primary Creative Computing (CLC)



Contact: **Gillian Ingram, Senior Teaching & Learning Adviser (Computing)**
Email: **gillian.ingram@camdenlearning.org.uk**
Telephone: **020 7387 5198**

Our SLA packages allow your school the flexibility to select from a range of activities to support your school's computing curriculum. In addition to whole-class days this could include consultancy offering support such as planning a computing scheme of work, creating and implementing a digital strategy or improving productivity using technology.

What we offer:

A Creative Computing Curriculum

We provide practical workshops to give children an exciting learning experience led by a Camden Learning teacher. This also offers an opportunity for professional learning transfer to staff.

- Whole-day or half-day class visits to the Camden Learning Centre led by a Camden Learning teacher for projects using technology in a wide variety of curriculum topics.
- Facilitate a school-wide "Computing Week" using a range of engaging activities for all key stages
- Access to class sets of specialist equipment (Microbits, Robots, VR Headsets, 3D printing).

Innovation and Enrichment

- Music Technology Projects to complement the curriculum and Wider Opportunities programme in conjunction with Camden Music Service.
- Innovative projects currently include:
 - CoSpaces Coding Environment for use with Virtual Reality Headsets
 - Specialist Computer Science projects – e.g. Microbits, Python Programming, Robotics
 - Partnerships with Computer Science departments of London Universities
 - North London Hub for the national network Computing At Schools

Packages

Development of a Digital Strategy and Curriculum

- Advice and guidance on developing a computing curriculum to cover the Computing PoS and develop a 21st century education.
- Primary computing curriculum health check.
- Support in developing your school's digital learning strategy including remote learning.
- Comprehensive support in developing and maintaining Online Safety standards.

CPD Training

Personalised CPD Staff Training Sessions led by Camden Learning staff. Our professional programmes equip teachers with the specialist skills and knowledge with direct application to teaching and learning.

- Developing subject knowledge for teaching coding for all pupils.
- Making best use of your devices (Chromebooks, Tablets etc) – setup, apps and management and dissemination of best practice.
- Support for your Computing Subject Leader via termly network meetings.
- IWB training (SMART, Clevertouch).
- Classroom reporting systems – Evidence Me, Classroom Monitor.



Price (excl. VAT)

Creative Computing Packages

Gold - 13 days	£5,200
Silver - 9 days	£3,690
Bronze - 5 days	£2,280

Daily Rates

Gold	£400 per day
Silver	£410 per day
Bronze	£456 per day

Packages

Futures GCSE Programme



Contact: **Alex Yates, Headteacher, Royal Free Hospital Children’s School**
Email: **head@royalfree.camden.sch.uk**
Telephone: **0207 472 6298**

Pupils accepted onto the FUTURES programme @The Hive on Finchley Road tend to have complex and inter-related special educational needs affecting their ability to learn which would include one of the following:

- Significant emotional vulnerability or mental health needs affecting their ability to thrive in mainstream school
- Severe and persistent attendance issues in association with significant anxiety, emotional vulnerability and/or school refusal

The programme is full-time and we are able to make a fairly full offer of GCSEs as well as a good range of alternative qualifications/accreditation and enrichment including sports sessions twice a week. We are registered with all UK public examination boards.

On a day-to-day basis, there is class-based group teaching, opportunities for self-supported study and one-to-one tuition, which includes time with their Personal Tutor and a range of additional support and more therapeutic interventions. Teachers create a professional but very supportive and collaborative learning environment – called ‘The Challenge Model’ – tailored to the needs of this largely anxious/vulnerable target group.

For 2023/24, standard places on the GCSE Programme will be funded through an SLA at £11,500 per year. The SLA clearly sets out roles and responsibilities for the placement together with a more detailed overview of the provision here. Pupils will be on dual or single roll depending on their year group or situation.

Any further questions or queries on admissions please get in touch or have a look at the prospectus on our website at **www.royalfree.camden.sch.uk**



Price per year
£11,500 (excl. VAT)

Packages

The Thomas Group



Contact: **Dylan Buckle**
Email: **Dylan.Buckle@camden.gov.uk**
Telephone: **0207 974 1654**

The Thomas Group is a small, nurturing educational setting for children aged 11-16 presenting with social, emotional or psychological difficulties that have made attending mainstream education difficult. Priority is given to young people living in the London Borough of Camden or attending local schools. The group is currently located at Camden Learning Centre and the aim is to provide a short-term intervention over no more than two terms. The programme is part-time over 5 days every week. Entry to the group is through Camden’s School Inclusion Panel which meets on a bi-monthly basis. Formal enquiries or referrals to the panel should go to: **dylan.buckle@camden.gov.uk**

Personalised and effective education is provided, helping to keep children motivated, connected to their normal world and preventing them from falling behind or suffering educational failure. The majority of children recruited to the group are receiving support from medical or mental health services. TTG facilitates their recovery from the emotional, psychological and educational deficits they have experienced.

Pupils in The Thomas group typically present with complex and inter-related, special educational needs which affect their ability to learn. This could include one of the following:

- Significant emotional vulnerability or mental health needs affecting their ability to thrive in mainstream school
- Severe and persistent attendance issues in association with significant anxiety, emotional vulnerability and/or school refusal

On a day-to-day basis the normal curriculum is taught and in addition pupils are rehabilitated to a learning environment consisting of class-based group teaching, opportunities for self-supported study and one-to-one tuition and therapeutic interventions. TTG provides a professional but very supportive and collaborative learning environment – tailored to the needs of each individual. Pupils get individual attention from regular staff whilst remaining in a classroom context and over time this generates trust and enables them to re-engage in learning.

Packages

Places in The Thomas Group for 2023/24 are funded through an SLA at a price to schools of £3,000 per term. The SLA clearly sets out roles and responsibilities for the placement together with a more detailed overview of the provision and how to make a referral. Pupils will generally be placed on dual-roll with the RFHCS and their home school for the duration of the placement.

Any further questions or queries on admissions please get in touch or have a look at the prospectus on our website at www.royalfree.camden.sch.uk



Price per term
£3,000 (excl. VAT)



Packages

LinkEd Up



Contact: **Jemma Michelson**
Email: **jemma.michelson@royalfree.camden.sch.uk**
Telephone: **0207 472 6298**


‘LinkEd Up’ is a successful programme delivered to students struggling with Emotionally Based School Avoidance and ideally targets young people in Years 7-9. It consists of an initial 2-week online re-engagement programme for students and a term of follow up support for students, parents and schools. The online programme is run by the RFHCS staff and specialist subject teachers in Music, Drama Therapy and Art.

The programme has been designed alongside Camden Educational Psychology Service. During the two-week programme, an Educational Psychologist will support students directly to think about their feelings towards school and help them form a plan to return to school successfully.

Following the programme, the EP and Royal Free liaison teacher will offer a package of support in ‘follow up’ working with parents/carers and home-school to plan for the students’ transition back to school.

LinkEd Up is likely to run twice in 2023/24. There are 10 places on each cycle of the programme.

If you would like further information have a look at the SLA on our website www.royalfree.camden.sch.uk or contact jemma.michelson@royalfree.camden.sch.uk



Price per cycle (typically one term)
£3,000 (excl. VAT)

Packages

Camden Music Service



Contact: **Deborah Rees Head of Music Service**
Email: **deborah.rees@camden.gov.uk**
Telephone: **020 7974 7235**
Web: **camden.gov.uk/musicservice**

Introduction

The Camden Music Service is committed to providing a comprehensive service to all pupils attending Camden schools and to equipping every child for a lifetime’s engagement with music. As the lead organisation of the Camden Music Hub, we work with a wide and diverse range of professional partners to offer opportunities both within our schools and across the borough.

Our aim is that all Camden pupils get the opportunity to be involved in high-quality music-making in many different styles and genres, through singing, learning an instrument, composing and taking part in group activities.

Our services to schools are individually commissioned, to fit the needs and strengths of each school.

Instrumental tuition for pupils

We organise instrumental tuition for pupils, supplying suitably qualified tutors who normally teach 10 sessions per school term. The service can invoice parents or schools and collect parent payments. Alternatively, where schools wish to take control of invoicing and payments, the service pays tutors the monthly amounts confirmed by the school, then invoices the school for the number of hours of tuition requested.

Tutors prepare a formal report for each pupil once a year during the summer term.

Instrument hire for schools and pupils

We have an extensive collection of instruments suitable for pupils and these are available for highly subsidised hire on a termly basis.

For schools engaged in the whole class instrumental programme, the service can hire class sets of instruments to schools.

Packages

Whole class instrumental tuition

The whole class instrumental tuition programme (known as “Wider Opportunities”) is offered at a subsidised rate to primary schools for 10 weeks each term (30 weeks per year). The aim of the project is to enable every pupil in a school to learn an instrument for a year free of charge; we emphasise the idea of the class band. Because every school is different, we aim to provide a bespoke project, taking into account the strengths within the school and existing musical activity.

Support for singing and school-based ensembles

This is provided via borough events, and in response to requests from schools.

Access to special projects with external partners

With our Hub partners, such as the Orchestra of the Age of Enlightenment, the Royal Academy of Music, and the English Folk Dance and Song Society, we are often able to broker special projects which build on the work of students in school and offer high-profile performance opportunities

Borough Festivals

Including the biennial Schools’ Music Festival at the Royal Albert Hall.

Network meetings every term

We organise at least one network meeting per term open to all school-based music staff.

Schools’ membership of Music Mark

Music Mark is the national organisation for music services and offers a range of resources, advice, advocacy, training and conferences. We can nominate Camden schools for free membership.



Price (excl. VAT)

Annual membership fees

One-form entry	£1,297
Two-form entry	£1,946
Secondary schools	£2,594

Whole class tuition (Wider Opportunities)

The basic service	Free
Customised packages	from £274 per class per year (contact Camden Music)
Ensemble support	from £38.25 per hour
Tuition (school bills parents)	£32.33 per tuition hour
Tuition (Music service bills parent)	£35.09 per tuition hour

Packages

The Schools Library Service (SLS)



Contact: **John Calcott, Head of Islington Library Services**
Email: **John.Calcott@islington.gov.uk**
Telephone: **020 7527 5827**

The Schools Library Service (SLS) provided by our partner Islington Schools Library Service offers a comprehensive book stock, multi-media / artefacts and costume resource and an advisory and consultancy service linked to the national and wider curriculum from foundation stage to KS2.

SLS provides schools with access to more curriculum-related books and resources than a school could afford to purchase outright in any year.

Experienced and professional staff provide high-quality practical support, advice and curriculum-related material to help schools build a reading culture and an excellent library, as well as offering assistance in meeting Ofsted requirements with regard to reader development and information management.

Professional advice and guidance is provided on how to encourage and promote reading for pleasure. A bespoke service is offered to schools based on topic boxes, individually designed for the teaching and learning needs of each teacher. For the annual subscription, a two-form entry school using their full entitlement will borrow resources with a value of at least £60,000.

With a monthly input of new titles, artefacts and costumes, SLS ensures its stock reflects current reading and curriculum requirements.

By using the school library service your school can:

- Save time and money;
- Respond effectively and quickly to curriculum demands;
- Develop children's learning experience and create a lifelong love of reading;
- Establish independent learning and information management skills at an early stage of pupils' education; and
- In addition to our core offer to primary schools, we also offer the Camden Reading Road Map for Years 5 & 6 to all our subscribing schools and a discounted price on the Adventure Reading Road Map for Years 1 & 2 and the Camden Reading Road Map for Years 3 & 4.

Packages

Subscription offer includes:

- Six topic loan requests a year per class teacher, which includes a book box and an artefact box;
- Costumes will be provided to support appropriate topics;
- A free set of resources to support The Camden Reading Road Map for Years 5 & 6. This includes
 - A copy of the Camden Reading Road Map for each child in Year 5 & 6;
 - Certificates and stickers to support the reading initiative;
 - A full set of all 60 titles listed on the Camden Reading Road Map;
- Discounts on both the Adventure Reading Road Map for KS1 and The Camden Reading Road Map for Years 3 & 4;
- Discounted charge on our selection of Class Reading Sets (£20 per set of 16 copies of a title) - £55 per set for non-subscribing schools;
- Ad hoc requests to support school displays; Black History Month, author displays and ad hoc requests to support end of term productions, includes costumes and artefacts;
- An initial advisory visit to your school library or 'book corner' to advise on stock management;
- Costumes for teachers to support World Book Day;
- Access to our eBook platform with a minimum of 30 logins;
- Access to the ELS YouTube Storytelling channel;
- Advice and support on School Library Management Systems and support with the cataloguing of your school library (1 x free day);
- Discounts on books ordered through our book supplier – Peters in Birmingham. Showroom visits can also be arranged where ELS staff will attend to give advice on stock and help with the selection of stock for your school library; and
- Delivery and collection of resources.



Packages

Consultancy services

Designed for schools who wish to concentrate resources on the improvement and development of their library facilities and stock.

Our advisory training and consultancy services can bring your library up-to-date and help students develop their library and research skills. We offer advice on stock management and library organisation including furnishing, classification, cataloguing and stock audits. We procure new books and learning resources on your behalf at heavily discounted prices.

This service offers best practice when creating new school libraries or ‘book corners’ and the use of learning resources in the classroom, including curriculum-related artefacts and eBooks.

Our professional library staff are also available to work in school libraries, e.g. one day-per-week, running the library or providing additional support as and when required.



SLS SLA and other fees/charges

Subscription charge:	£17.85 per child
Class Reading Sets:	£20 per set (includes 16 copies of one title)
Consultancy Service:	£250 per day (initial half day included in SLA)



How to order

Please follow the URL at the bottom of the page to complete and return the order form.

If you wish to place additional orders for any products from your SLA or additional packages, please contact us.

Email: customersupport@camdenlearning.org.uk Phone: 020 7974 1122

You can book your CPD courses directly here: <https://camdenlearning.arlo.co/w/upcoming>

SCHOOL IMPROVEMENT PACKAGE	PREMIUM	STANDARD	BASIC
SLA PRODUCTS			
Governor training and consultant support package	£750	£835	£1,000
Interpretation and use of the Ofsted Inspection data	£110	£120	£145
Primary School Data Analysis booklets	£540	£600	£720
Secondary School Data Analysis booklets	£540	£600	£720
Supported Reviews – 1-day focused review	£740	£825	£990
Ofsted readiness check	£1,485	£1,650	£1,980
Headteacher Coaching – 3 sessions	£495	£550	£660
Empowering Leadership: Influencing through coaching	£495	£550	£660
Embedding instructional coaching	£200	£220	£265
External advisory support for Headteacher performance management	£270	£300	£360
Primary Subject Networks	£450	£500	£600
Secondary Moderation & Networks	£1,350	£1,500	£1,800
Expert advice & support with Headteacher/Deputy Recruitment	POA	POA	POA
Headteachers’ Residential Conference	£585	£650	£780
Deputy and Assistant Headteachers’ Conference	£245	£270	£325
School Business Manager Conference	£245	£270	£325
PACKAGES			
Complaints Support and Advice Services	£850		
Governing Body Clerking Services Annual Package	Primary & Special Schools £3,320	Secondary Schools £3,650	
Early Career Framework	Primary £1,295	Secondary £800	
External Camden Professional Partners (CPPs) & External Consultants	£550 per day		
Primary Creative Computing	Gold – 13 days £5,200	Silver – 9 days £3,690	Bronze – 5 days £2,280
Music Service	One Form Entry £1,297	Two Form Entry £1,946	Secondary £2,594
RFH – Futures GCSE Programme	£11,500 (per year)		
The Thomas Group	£3,000 (per term)		
LinkEd Up	£3,000 (per cycle)		
The Schools Library Service (SLS)	Subscription charge £17.85 per child	Class Reading Sets £20 per set	Consultancy Service £250 per day

View the order form here: <https://camdenlearning.org.uk/order-form>

Camden Learning Standard Terms and Conditions

For the Avoidance of Doubt

If there is any inconsistency between any of the provisions of the Service Specification, the School's SLA agreement with the Company ("SLA") and these terms and conditions then the provisions of this agreement shall prevail.

1. Definitions

1.1. "Agreement" means these terms and conditions.

"Calendar Bookings" refers to the agreed delivery patterns and times for a product available online or by other means as agreed with the Site Customer.

"Camden Learning" is a not-for-profit school improvement company/ partnership between Camden schools and the London Borough of Camden. The registered address is 11th Floor, 5 Pancras Square, Camden, London, N1C 4AG.

"Company" means Camden Learning.

"CPD Training Course" means any continuing professional development training course offered and booked or ordered by the school or client customer

"Customer" or "Site Customer" means the school or client Customer referred to in each Order, A Quote or Price Offer will equate to an agreed price after having been ordered as a required Product or Service.

"Intellectual Property Rights" means patents, inventions, trademarks, service marks, logos, design rights (whether capable of being registered or otherwise), applications for any of the foregoing, copyright, database rights, domain names, trade or business names, moral rights and other similar rights or obligations whether capable of being registered or not in any country (including but not limited to the United Kingdom) and the right to sue for passing off.

"Invoices" means sales invoices from the Company, sent to the Customer for the Price of Products or Services ordered online or otherwise booked as a confirmed order.

"Order" means the written request for Products or Services received by Camden Learning from the Customer which includes the package type, the Service Level Agreement Subscription price and the Service Level Agreement Subscription Period.

"Price" means the amount payable to Camden Learning for the Products or Services as specified in each Order. A Quote will constitute a confirmed amount to be paid for charging purposes.

“Products or Services” means any products or services ordered by the Site Customer as contained in any Order.

A **“Proposal” or “Price Offer”** refers to any service proposal in the Order, which may form part of this Agreement.

A **“Quote”** means the price we quote to the customer for services.

A **“Service Level Agreement Subscription”** refers to Products and Services supplied by Camden Learning (or partners organisations trading on the Company's behalf) and set out in the Order during the Service Level Agreement Subscription Period.

“Service Level Agreement Subscription Period” refers to the duration of the Service Level Agreement Subscription.

2. Products and Services

- 2.1. Camden Learning agrees to supply during the Service Level Agreement Subscription Period and the Site Customer agrees to purchase the Products and Services with the terms and conditions as set out in this Agreement and those forming the on-line checkout process.
- 2.2. The Company will endeavour to provide the Products and Services to the Customer in accordance with the defined Order, Quotation or Price Offer.
- 2.3. We may choose to provide Products and Services by the use of recognised contractors and trading partners. Where this occurs this will be identified in the relevant brochure or on our website and other supporting documentation and will be explained each service offered by Camden Learning.

3. Payment

- 3.1. The Site Customer agrees to pay Camden Learning or in accordance with the service payment requirements, and the Price for the Products and Services.
- 3.2. Camden Learning reserve the right to charge interest (at a rate of 4% per month or as otherwise in force from time to time) calculated on a daily basis from the date payment is due until payment is received.
- 3.3. If a Customer has paid for Products and Services that for any reason the Company are unable to provide, other than in situations where the Products cannot be provided because of some act, failure to act, delay or negligence on the part of the Customer. Either the delivery of the product will be delayed, to such time, that Camden Learning can arrange to deliver it or the Customer will be refunded or not charged for the Products.
- 3.4. If a Product or Service has been requested by the Customer without a written order and the customer accepts delivery of the requested Product or Service, this will constitute an Order and the Customer will be subject to these terms and conditions and charged for that Product or Service.
- 3.5. All Camden Learning services and products prices are quoted exclusive of VAT.

4. Quotations and Proposals

- 4.1. The Customer, by signing the Quotation or Proposal, set out in the Order accepts the Price proposed by Camden Learning for the Products and Services offered shall be bound to pay that Price.

5. The Obligations of the Service Supplier

- 5.1. Camden Learning shall make every endeavour to provide the Products and Services in accordance with the Order, Quotation, Proposal and any other specific requirements that have been agreed between the parties in writing.
- 5.2. Should any revisions to the Quotation be required, for example because of a necessary change of specification or price, Camden Learning will advise the customer of these revisions and agree the details of the final order before order confirmation is made.
- 5.3. Camden Learning shall not be responsible for prices changes from equipment and other third party suppliers, but will make every endeavour to advise the Customer of any changes and the impact on any order.

6. Delivery

- 6.1. We shall endeavour to deliver the Products at the time and date and in the manner specified, or as otherwise agreed with the Customer.
- 6.2. The Products may, by mutual agreement, be delivered in advance of the delivery date quoted on the Order, Quotation or Proposal.
- 6.3. Camden Learning shall normally run services from 1st April ending 31st March. Annual Subscription Products delivered for a school academic year basis shall run from 1st September ending 31st August. Orders for more than one year shall be for multiples of full academic or financial years.

7. The Customer's Obligations

- 7.1. The Customer shall provide Camden Learning, in good time with all necessary information or confirmations required to undertake, perform or provide the Products or Services.
- 7.2. The Customer will provide reasonable access to its premises if Camden Learning or its trading partners reasonably require it for the delivery of the committed Products or Services.
- 7.3. The Customer shall at all times comply with Camden Learning's Zoom Policy as may be updated by Camden Learning from time to time.

8. Modifications and Variations

- 8.1. In exceptional circumstances, Camden Learning may need to vary the schedule, content or delivery of the Products or Services and will advise the Customer of their intention to do so.

- 8.2. In some instances, individual Products or Services may have discreet terms and conditions applicable to their particular Product or Service. These shall be in addition to the terms and conditions outlined herein. Should there be any conflict between these terms and conditions and the other terms and conditions then the order of precedence will be as stated in the additional terms and conditions.

9. Termination/Cancellations

- 9.1. Camden Learning sets out clear policies for termination of services or contracts. Either party may cancel any or all of the Products or Services contained in the Order, Quotation or Proposal by giving the other at least six months written notice for School Improvement SLA subscriptions, and not less than 12 weeks for all other services.
- 9.2. If the Customer gives Camden Learning less than 6 months for SLA services or notice 12 weeks' notice for other products, or cancels part-way through delivery of the Products or Services, it may be liable for the full cost of the Product or Service ordered or charged. Any costs that the Company incurs because of the cancellation, up to the full cost of the identified Product or Service.
- 9.3. In the event, that Camden Learning are unable to supply all or any part of the Products or Services, it shall refund the Customer for that part of the Products it cannot deliver or amend its charge as might otherwise be agreed with the Customer.
- 9.4. If Camden Learning has scheduled products or services to take place on the Customer's site, and the Customer fails to advise the Company; or its trading partners of any change in the schedule of those who will be receiving the Products or Services within 48 hours before the Service is due to be carried out or the Products are due to be delivered. Then those Services or Products shall be deemed to have been delivered and will be charged.
- 9.5. If delays are caused by the Customer not responding to Camden Learning with suitable delivery times to enable a delivery to be made, the Company may either extend the time in which delivery of the order can be fulfilled. If no further action is taken after, an extension of time is granted, may deem the products to have been delivered and the Customer will be charged accordingly.
- 9.6. If a Party is in breach of a material term of this Agreement and despite written notice from the other Party, fails to remedy such breach within 30 days, then the other Party shall be entitled to terminate this Agreement with immediate effect.
- 9.7. The Company may cancel all or part of the Products or Services (and may refund a reasonably apportioned percentage of the Price on a quantum meruit basis) if it is considered that, the usage of the Product or Services exceeds what is consider reasonable usage under all the circumstances.
- 9.8. If the Customer cannot attend a training course, they shall give no less than 5 working days written notice and have the right to defer to another date, subject to availability. Cancellation after the start of the course, or if no cancellation notification for a booking, will be subject to a non-attendance penalty charge.
- 9.9. If the Customer does not attend a training course or does not give notice as required by clause 9.8, then the Customer will be liable for the full cost of the training course or as otherwise agreed.

10. Non-Solicitation of Employees

- 10.1. The Customer shall not, for a period of 12 months from the date of delivery of the Products or end date of the Services, (except with the prior written consent of Camden Learning) directly or indirectly solicit or entice away (or attempt to solicit or entice away) from the employment of Camden Learning any employee, worker, consultant, associate or other person involved in the delivery of any Products or Services ordered under this Agreement.
- 10.2. The Customer shall not solicit similar Products or Services, as it may have in the past received from the Camden Learning, from an employee of or Camden Learning via a private arrangement with that employee.
- 10.3. If the Customer breaches clauses 10.1 or 10.2 above; it shall without prejudice to any other rights or remedies of Camden Learning, on demand, pay a sum equal to either three months' basic salary payable by either party to that employee or worker, or five times the Price for the Product or Services in the case of a consultant or associate plus the recruitment costs incurred by the Company in replacing such person.
- 10.4. To assist Camden Learning safeguard their intellectual property, we ask the Customer to inform us immediately, should former employees of the Camden Learning to provide Products or Services, which the Company can or would normally provide a service approach them.

11. Confidentiality and Data Protection

- 11.1. The Parties shall keep confidential all information pertaining to the Products and Services and this Agreement, unless otherwise agreed.
- 11.2. All information processed under this Agreement shall be dealt with in accordance with Camden Learning's common law duty of confidentiality, our Data Protection policies and any guidance from the Information Commissioner's Office on information sharing, the Data Protection Act 2018 and compliance with the GDPR and the Freedom of Information Act 2000.

12. Health and Safety

- 12.1. Camden Learning or other trading partners acting on its behalf and any of its personnel shall, when using the Customer's premises or facilities, comply with the Customer's policies and procedures relating to security and workplace health and safety.

13. Copyright and Intellectual Property

- 13.1. All Intellectual Property Rights in all reports, documents produced by Camden Learning in the performance or provision of the Products or Services and in any continual professional development (CPD) sessions or other training events hosted by Camden Learning, including digital recordings captured of such CPD sessions and training events, shall remain vested with the Company. Subject to Clause 13.3, Camden Learning reserves the right at its entire discretion, to grant an irrevocable, royalty free license to the Customer to use such goods, reports and documents for the specific purpose of the Products or Services.

- 13.2. Any Products or Services, CPD sessions or training events which the Customer shall purchase, may only be reproduced for non-commercial or training purposes on condition that the school, organisation or individual using it has purchased the Product or Service or because that school, organisation or individual has been granted authorisation to use this material by Camden Learning or by special agreement with Camden Learning. For the avoidance of doubt, Products or Services, CPD sessions or training events (or recordings thereof) may not be passed-on, resold, amended or delivered to a third parties (either for commercial or non-commercial purposes) who have neither purchased the Product or Service, CPD session or training event, from Camden Learning on its behalf or had the written permission of either party Camden Learning to use it.
- 13.3. Customers are prohibited from the use, re-use, reproduction of and storage of any digital recordings of any CPD sessions or training events relating to the Service Level Agreement Subscription, without prior agreement.

14. Dispute Resolution

- 14.1. Concerns relating to the Products or Services provided under this Agreement should be raised in writing, in the first instance, with the nominated service contact person.
- 14.2. If the Customers concern is not resolved it shall be escalated as set out in the Camden Learning's complaints process, which can be found on the Company's website.
- 14.4. Where a dispute arises that is not settled within the above resolution processes, an option for referral to the Camden Learning's Managing Director. In this case, any decision shall be final and binding on all parties.

15. Limitation of Liability

- 15.1. Camden Learning will provide and/or perform or procure the Products and Services for the Customer with reasonable skill and care and acknowledges that it may be liable to the Customer for any losses, damages, costs or expenses ("Losses") if a breach of the duty of care, wilful default or dishonesty is established.
- 15.2. Camden Learning will maintain suitable insurance coverage at a level commensurate with an organisation of the Borough's size and risk profile and include appropriate cover for employer's liability and professional indemnity.
- 15.3. The aggregate amount of liability of Camden Learning whether to the Customer or to any third party, in contract, tort or otherwise, for any losses arising from or in any way connected with the Products shall be limited to a maximum ten (10) times the itemised contract value, or £200,000, whichever is lesser, subject to Clause 15.4.
- 15.4. Camden Learning will not be liable if any claimed losses are due to the Customer providing false, misleading or incomplete information or documentation or due to the acts or omissions of any person other than an employee or agent of the Company.

16. General

- 16.1. This Agreement constitutes the whole understanding between the parties and supersedes any prior discussions, negotiations, arrangements or agreements between the parties in relation to the Products or Services.
- 16.2. The invalidity or unenforceability of any provision of this Agreement shall not affect the continuation in force of the remainder of this Agreement.
- 16.3. The rights granted to either party under this Agreement shall not be waived except in writing. Any waiver of any of such rights or of any breach of this Agreement by either party shall not be construed as a waiver of any other rights or of any other or further breach.
- 16.4. Failure by either party to exercise or enforce any rights conferred upon it by this Agreement shall not be deemed to be a waiver of any such rights or operate to bar the exercise or enforcement thereof at any subsequent time or times.
- 16.5. The section headings contained in this Agreement are for convenience purposes only and shall not affect the interpretation of this Agreement.
- 16.6. Nothing in this Agreement confers or purports to confer any right pursuant to the Contracts (Right of Third Parties) Act 1999 or otherwise to enforce any of its terms on any person who is not a party to it.
- 16.7. All prices listed or displayed on the Camden Learning website or brochure are correct at the time of their being published. However, the Company reserve the right to amend prices from time to time. All current and up to date prices are available on the website to be found at www.camdenlearning.org.uk.
- 16.8. Camden Learning reserves the right to update these Terms and Conditions from time to time.

17. Law and Jurisdiction

- 17.1. The Parties accept the exclusive jurisdiction of the English Courts and agree that these Terms and Conditions, the Order, and all non-contractual obligations and other matters arising from or connected with the agreement, are to be governed and construed according to English Law.



Camden Learning

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