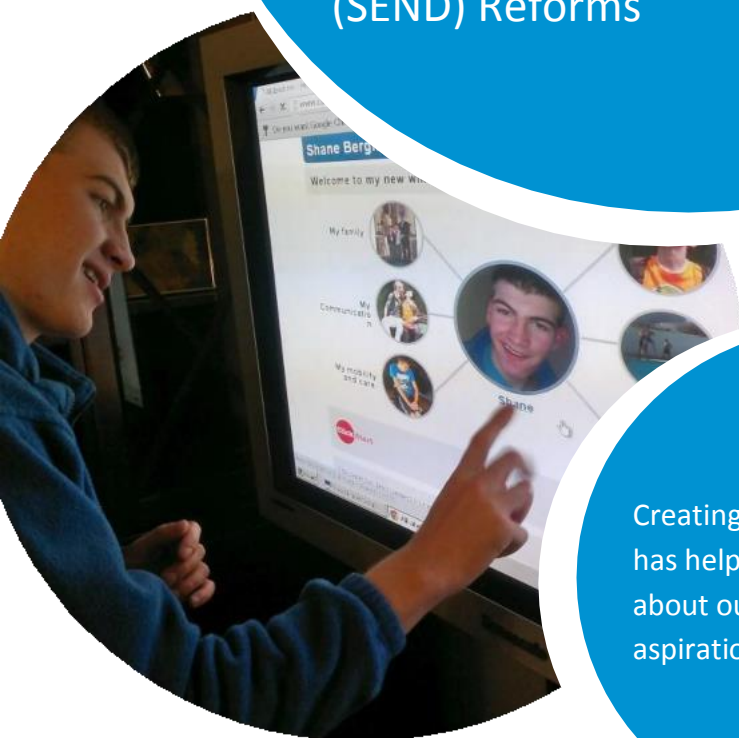


The RIX Wiki Start-Up Package for Schools

An innovative & creative response to the challenges of the 2014 Special Educational Needs and Disabilities (SEND) Reforms



Creating the Wiki as a family...it has helped us to really think about our future goals and aspirations for Shane.

Sam Goncalves, Parent

Contents

- What is a Wiki? 1
 - Key features 2
- An innovative response to the challenges of the 2014 SEND Reforms..... **Error! Bookmark not defined.**
- Wiki development – A history of inclusive research..... 5
- What people are saying... 7
- The Wiki Start-Up Package..... 9
- What is included?..... 10
 - Software & Hosting **Error! Bookmark not defined.**
 - Training **Error! Bookmark not defined.**
 - Support **Error! Bookmark not defined.**
 - Other..... **Error! Bookmark not defined.**
- How do Wiki subscriptions work?..... 11
- Investing in innovation *and* realising cost saving..... 12
- Confidence in Specification..... 15
- Frequently Asked Questions 16

“

A child is always changing and so is their Wiki, it is always relevant...a statement in the previous form could be unchanged for over a year.

Head Teacher, Nottinghamshire



“

Parents are very positive about showing off their child on the Wiki. There's such a lot of negativity that surrounds having a statement, but this isn't, it's almost like a celebration.

Teacher, Nottinghamshire



What is a Wiki?

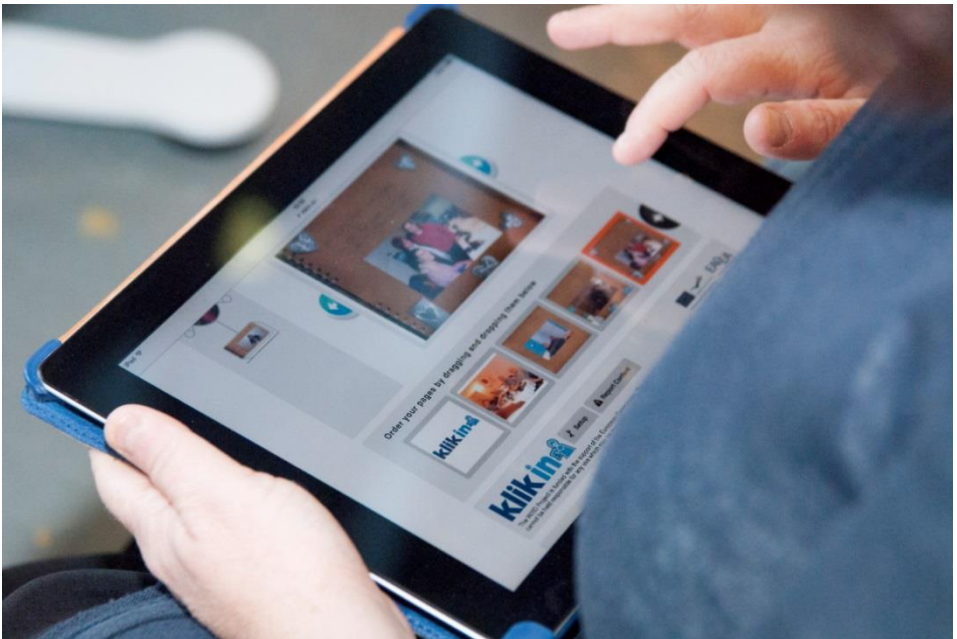
Wikis are simple and accessible, private and secure easy-to-build personal websites. They can be used to create multimedia Person-Centred Plans that use pictures, words, video and sound to capture the voice, skills, aspirations and needs of the individual. Wikis give ownership of the planning process to individuals and families, facilitating genuine collaboration between parents, teachers and professionals.

RIX Wikis can also be used as public websites to provide information about the Local Offer in a simple, accessible online format.



Key features

- Simple user interface with up to six sections and a Home area
- Multimedia content – photos, video clips, sound clips, text, files attachments, web links and Google Maps.
- Invite feature for selective sharing with friends, family and professionals
- Person-centred design
- Easy to build, easy to understand
- Fun and exciting to use



Parent Engagement

The RIX Wiki is a great tool for improving the communication between home and the service. Throughout our different pilot's across the country this increase in parent engagement was seen. Parents were now in constant contact with schools through the use of the multimedia tools the RIX Wiki offers, allowing for improved support for the user.

Facility of Multi-Agency Meetings

95% of staff, parents and professionals evaluated explained how they had seen a vast improvement in Multi-Agency work.



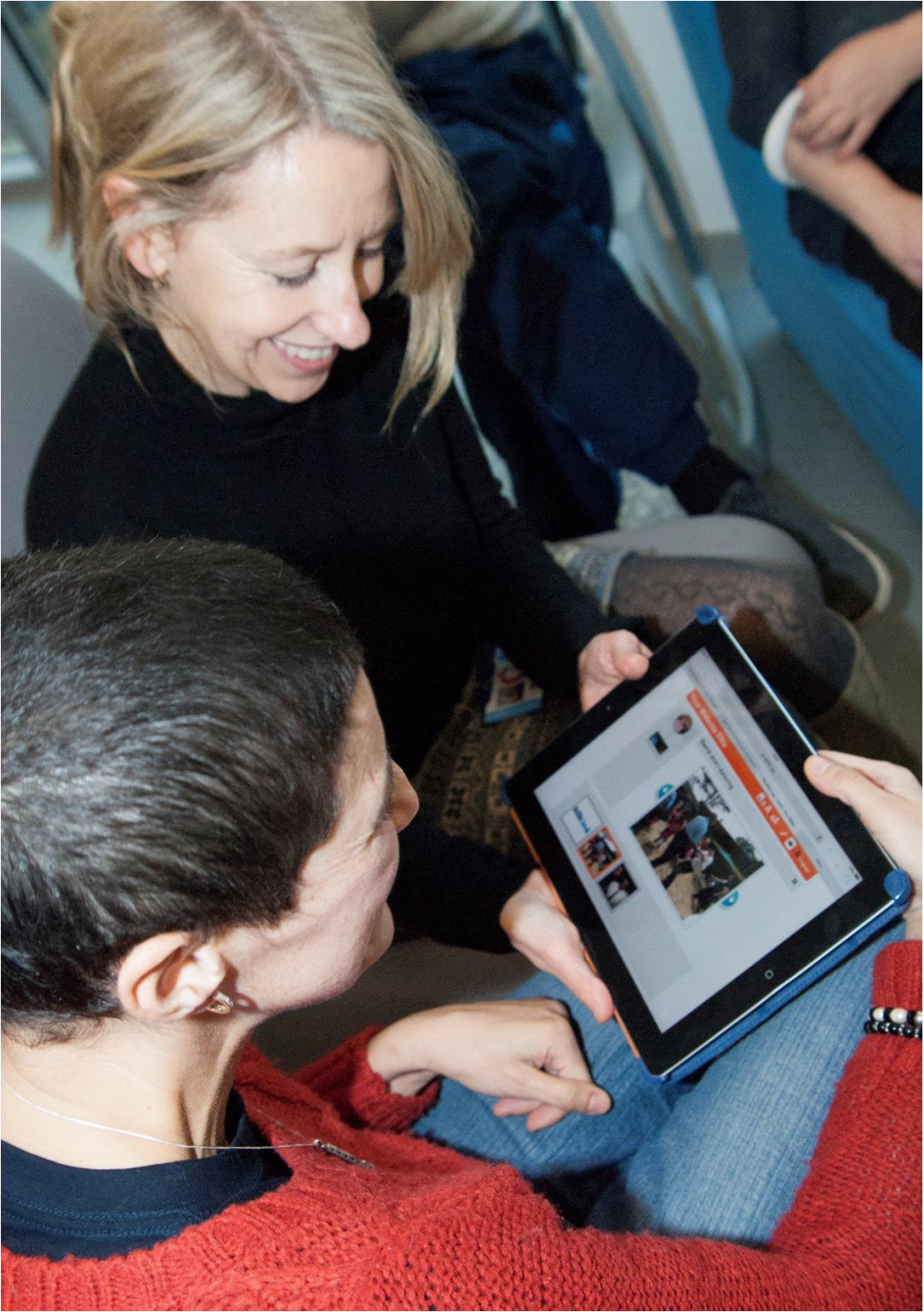
Wiki development – A history of inclusive research

Wiki products enshrine the Multimedia Advocacy approach that RIX Research and Media has pioneered since its launch as The Rix Centre in 2004.

For over a decade RIX Research and Media has been working together with people with disabilities to research and develop easy build websites, their uses and benefits. This work has resulted in the RIX Wiki, a simple and uniquely accessible web-based tool.

Throughout 2014 RIX Research and Media has worked in partnership with a number of Special Schools, Academies, Service Providers and Local Authorities across the UK to pilot the use of RIX Wikis, in combination with our Multimedia Advocacy training, as a tool for Education, Health and Care Planning and implementing SEND Reform.

This work, which has included trial and impact studies and a 6 month pilot with the SEND Pathfinder Champion Nottinghamshire County Council, has produced genuinely positive outcomes for individuals with special educational needs, families and professionals.



What people are saying...

“I think the potential to work with other professionals using the Wiki is fantastic.”

Primary Phase Leader, Nottinghamshire

“Using the Wiki gives people the opportunity to collate information in a person-centred way ...a parent recently commented that what she loves about the Wiki is that at last we can see the person [her child] and not just stacks of reports, assessments and guidelines.”

Accessible Information Officer, Camden

“Working with Wikis has bought closeness between staff and parents.”

Head Teacher, Nottinghamshire

“Looking at the videos and photographs on the Wiki and analysing Shane in different settings, the people [at his review meeting] would get a feel for his personality...and then the type of planning I want for my son would happen.”

Sam Goncalves, Parent



The Wiki Group Package

Person-centred training and software helping you to implement genuine changes

The Wiki Group Package has been specially designed to help schools and services implement the innovative Wiki tool across the entirety of their organisation.

This is achieved through a blended offer of Wiki software, distance learning, workshop-based training for local leadership and customer support systems provided by RIX.

What is included?

	Bronze	Silver	Gold
Set-up and Project Management			
School/Service RIX Wiki implementation set-up: meetings, planning, training, and showcasing at management level	X	X	X
Training			
In-house training / Wiki Showcase day		X	X
@RIX one day training (No. of places)	X (1)	X (2)	X (3)
@RIX community event (No. of places)	X (1)	X (2)	X (3)
Online Wiki Builders course (No. of places)	X (3)	X (8)	X (15)
Online Leaders course (No. of places)	X (1)	X (2)	X (3)
Support			
User Support	X	X	X
Guides and Materials	X	X	X
Software accounts – hosting and support			
No. of Wiki accounts	50	150	250
Cost:	£5,500 + vat	£7,000 + vat	£8,750 + vat

How do Wiki subscriptions work?

Each individual Wiki incurs an annual charge to cover web hosting and support. This is the Wiki subscription fee that is chargeable annually. The RIX Wiki Group Start-Up Package includes the first year of annual hosting and support for all Wikis.

After the first year an annual Wiki subscription will be required to be paid. The annual subscription renewal fees for the different RIX Wiki Group Packages are as follows:

RIX Wiki Group Package	Cost
Bronze	£2,500 + vat
Silver	£3,500 + vat
Gold	£4,000 + vat

This transfer of costs will be made possible with the release of the following additional Wiki packages, which will become available during 2015.

- **RIX Wiki Me** - An easy access single and family Wiki account delivered at an affordable rate for parents, carers and adults with special needs to work with directly



Investing in innovation *and* realising cost saving

Wiki use has already produced cost and time-savings for the organisations and local authorities that have participated in our pilot studies since 2012.

Savings are realised because Wikis capture the complex amount of information about the young person with disabilities and enable regular updating and easy sharing amongst the dispersed agencies that provide care and support.

These financial benefits are in addition to the significant emotional and health benefits for parents and individuals.

The scenario outlined below illustrates a real instance when Wiki use has resulted in cost savings across health, education and care services.

This is Shane. Shane wears special leg splints called AFOs.



Personal
impact for
Shane

Cost impact
on services

Staff at school put Shane's AFOs on incorrectly. He gets a blister.

Pain & discomfort

**Additional Training
for Teaching Staff
Costs**

Shane can't wear his AFOs, therefore he can't walk.

Loss of mobility &
independence

**Physiotherapist
Costs**

Because he can't walk Shane becomes constipated.

Discomfort, pain,
distress & indignity

**Doctor/Specialist
Costs**

Shane's constipation becomes so bad he has to spend time in hospital.

Multiple knock-on
impacts for Shane
and his family

**Hospital Stay
£1900 - £3500 per
week**

This was a common scenario for Shane before he had his Wiki.

On Shane's Wiki there is a two minute video showing how to put his AFOs on correctly.

Now when Shane's mother notices his AFOs are on incorrectly she calls the school and the teaching staff are re-trained in just two minutes by watching the video on the Wiki.

In the two years since Shane had this video on his Wiki he has not had a blister and has not had to go to hospital.

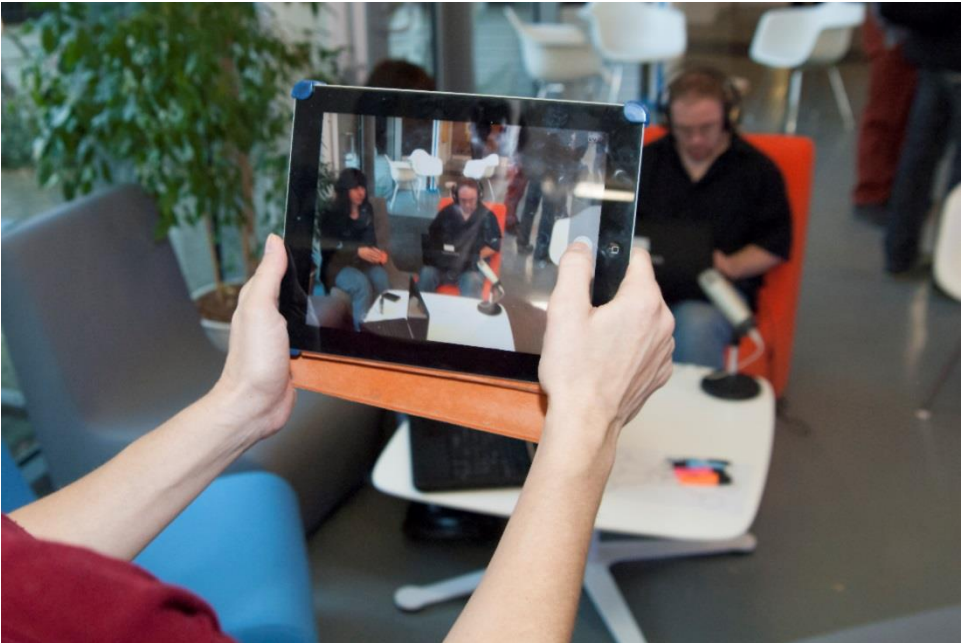
Confidence in Specification

The RIX Wiki software package is available in a fully responsive HTML5 platform designed to work efficiently across desktop, tablet and mobile devices.

The RIX Wiki platform is fully encrypted with a high standard of incorporated security features.

The RIX Wiki platform is securely hosted on a powerful server with capacity to handle increasing volumes of users.

The RIX Wiki platform is hosted in the UK.



Frequently Asked Questions

Q. What technical support is available?

A. Our Technical and User Support guarantees telephone response to identified 'Wiki Leaders' between the hours of 9.30am - 5.30pm Monday to Friday (not including public holidays) and a 24 working hour response-time to all email enquiries. A User Support Forum further supports Wiki end-users with free online user guides and other resources provided in a range of media.

Q. What process do we need to go through to set it up? For example do we have to set anything up on our own servers?

A. The only thing required to access the RIX Wiki platform is Internet access. There is nothing to set up on your own servers. All multimedia content added to RIX Wikis is stored and hosted on the powerful and secure UK based server provision contracted through our technical support team at FARM Digital via Wirehive.

Q. What hardware is required?

A. A web enabled personal computer, smart phone or tablet device for accessing the platform, as well as hardware that allows you to take digital photos or video clips (smart phone, tablet, digital camera, video camcorder etc.)

Q. What software is required?

A. To access the RIX Wiki platform you require an up-to-date web browser. If using a personal computer it would need to have software that allows images, videos and sound clips to be uploaded and stored on it. We also recommend that a free software called Audacity is made available to Wiki users so that they can record sound clips to add to their Wikis.

Q. Is access required to any other external sites?

A. The online training courses provide some training materials in the form of embedded YouTube or Vimeo videos. We therefore suggest staff undertaking the online training be granted access to these sites. Wiki users also have the option to embed Google Maps or videos from YouTube and Vimeo accounts on their Wikis. Access to these websites would need to be available if you elected to use these features.

Q. Can anyone view or access my Wiki over the internet?

A. No. Only you and the people you invite to view your Wiki using the 'Invite' feature can view or

Q. Is there a preferred web browser?

A. No. The RIX Wiki platform works effectively on all main browsers

RIX Media,
UEL Docklands Campus,
4-6 University Way,
London,
E16 2RD

T: +44 (0)20 8223 7561
F: +44 (0)20 8223 7411
E: rixadmin@uel.ac.uk
W: www.rixmedia.org

